

## **Instructions for Doctoral Student Conference Travel Support**

The School of Graduate Studies provides travel support of up to \$500 for Ph.D. student travel to conferences for the purpose of presenting their work\*. Funds will be provided to Ph.D. students who are the presenting author at a conference and will be provided for only one conference per academic year. Requests for support will be considered once per semester and are made on an individual basis. Please note the deadlines below.

### **Eligibility Requirements:**

- Applicants must be in a Ph.D. program at UND
  - Students enrolled in master's, non-Ph.D. doctoral programs (e.g., D.A., Ed.D., and D.P.T.) or certificate programs are not eligible. Non-degree students are not eligible.
- Applicants must be enrolled at the time that the paper is presented.
  - Students who have graduated or who are on leave of absence at the time of the conference presentation are not eligible.
- Applicants must be in good academic standing
- Applicants must be the presenting author of the work
- Applicants must provide notification, to the student from the Conference Committee, that the paper has been accepted for presentation, with the application.

### **Program Details:**

- The amount of support is limited to \$500
- Travel cost will be reimbursed upon return according to standard UND procedures.
  - Only travel costs deemed as allowable by UND will be reimbursed.
- Only one request per student will be considered each academic year.
- Recipients of funds are expected to submit an abstract to the Graduate School Scholarly Forum
- Requests will only be considered in advance of a conference.
- Deadlines (Funding Requests will only be considered at these times):
  - Fall Semester Deadline – September 1
  - Spring Semester Deadline – February 1
  - Summer Session Deadline – May 15
- Notification of funding will be made within two weeks of deadlines.

*\*Travel funds are made available through the State-funded Doctoral Incentive Program to support Ph.D. research.*